



## Application to Vary a Premises Licence Procedure Notes

- Fill the application form and other enclosures in and send to the Licensing Team (address detailed below).
  - Application form
  - Public site notice
  - Fee (see table of fees, dependent on the non-domestic rateable value)
  - Plan of the premises (licensable area to be outlined in red) (if appropriate)
- An acknowledgement letter will be sent to you advising that the application has been received by the Licensing Team and providing the start date for the application
- A site notice on blue paper needs to be displayed on the premises in a place visible to members of the public advising them of the application and giving them details on the 28 day consultation period
- A notice also needs to be placed in the local newspaper advertising the application and giving details of the 28 day consultation period. **This needs to be done within 10 working days of the start date of the application.**

**Please note, if you are not using the public notice template provided in this application pack, the site notice and newspaper advert must make it clear that details of the application may be viewed on the Council's website at [www.shropshire.gov.uk/licensing](http://www.shropshire.gov.uk/licensing). Representations must be made in writing to Licensing, Shropshire Council, Shirehall, Abbey Foregate, Shrewsbury, Shropshire, SY2 6ND or by email to [licensing@shropshire.gov.uk](mailto:licensing@shropshire.gov.uk) and that they cannot be made through the Council's website.**

- Copies of the application also have to be sent to all responsible authorities, please see attached list.
- If no representation are made a premises licence will be granted, however if some are made the Licensing Team will contact you to organise a hearing.

**Please note: the consultation period starts the day after the application is received by the Licensing Team.**

**Licensing Office Address**

**Licensing Team  
Public Protection  
Shropshire Council  
Shirehall  
Abbey Foregate  
Shrewsbury  
Shropshire  
SY2 6ND**

## Responsible Authorities

<p><b>Copies of your application should be sent to the following responsible authorities:</b></p>	
<p><b>Licensing Department</b>  <b>Shropshire Council</b>  <b>Shirehall</b>  <b>Abbey Foregate</b>  <b>Shrewsbury SY2 6ND</b></p>	<p>Licensing  <b>West Mercia Police</b>  <b>Shrewsbury Police Station</b>  <b>Clive Road</b>  <b>Monkmoor</b>  <b>Shrewsbury SY2 6DW</b></p>
<p><b>Planning Shropshire Council</b>  <b>Shirehall</b>  <b>Abbey Foregate</b>  <b>Shrewsbury SY2 6ND</b></p>	<p><b>Fire Officer</b>  <b>Shropshire Fire &amp; Rescue HQ</b>  <b>St Michael's Street</b>  <b>Shrewsbury SY1 1HJ</b></p>
<p><b>Environmental Health Shropshire Council</b>  <b>Shirehall</b>  <b>Abbey Foregate</b>  <b>Shrewsbury SY2 6ND</b>  <b>(Also responsible for Health &amp; Safety)</b></p>	<p><b>Trading Standards Shropshire Council</b>  <b>Shirehall</b>  <b>Abbey Foregate</b>  <b>Shrewsbury SY2</b></p>
<p><b>Case Management Team (Children) Shropshire Council</b>  <b>Mount McKinley</b>  <b>Anchorage Avenue</b>  <b>Shrewsbury Business Park</b>  <b>Shrewsbury SY2 6EG</b></p>	<p>Director of <b>Public Health for Shropshire</b>  <b>Shirehall</b>  <b>Abbey Foregate</b>  <b>Shrewsbury</b></p>
<p>Home Office (Immigration Enforcement) Alcohol Licence Team  Lunar House  40 Wellesley Road  Croydon  CR9 2BY</p>	
<p><b>If your application is for a vessel on a waterway your application should also be sent to the following responsible authority:</b></p>	
<p><b>Maritime &amp; Coastguard Agency</b>  <b>Liverpool Marine Office</b>  <b>Hall Road</b>  <b>West Crosby</b>  <b>Liverpool L15 9DY</b></p>	



## Licensing Act 2003 Fees

### 1. Premises Licence

The fees payable for applying for a premises licence are based on non-domestic rateable value (NDRV). There will also be an annual fee to cover inspections and enforcements – payable one year after the granting of the licence. Each band attracts a different level of annual fee.

Band	A	B	C	D	E
<b>NDRV</b>	£0 - £4300	£4301- £33000	£33001- £87000	£87001- £125000	£125000 and over
<b>Initial Application Fee</b>	£100	£190	£315	£450	£635
<b>Annual Charge</b>	£70	£180	£295	£320	£350

#### Premises in Bands D and E

A multiplier is applied to premises in bands D and E where they are exclusively or primarily in the business of selling alcohol.

Band	D (x 2)	E (x 3)
<b>City/Town Centre Pub Application Fee</b>	900	1905
<b>City Town Centre Pub Annual Charge</b>	640	1050

## 2. Club Registration Certificate

The fees payable for applying for a club premises certificate are based on non-domestic rateable value (NDRV). There will also be an annual fee to cover inspections and enforcements – payable one year after the granting of the licence. Each band attracts a different level of annual fee.

Band	A	B	C	D	E
NDRV	£0 - £4300	£4301- £33000	£33001- £87000	£87001- £125000	£125000 and over
Initial Application Fee	£100	£190	£315	£450	£635
Annual Charge	£70	£180	£295	£320	£350

## 3. Personal Licence

Grant or renewal                      £37

## 4. Temporary Event Notice (TEN)

Temporary Event Notice    £21

## 5. Additional Premises Fee for Exceptionally Large Events

Number in attendance at any one time	Additional fee
5,000 to 9,999	£1,000
10,000 to 14,999	£2,000
15,000 to 19,000	£4,000
20,000 to 29,000	£8,000
30,000 to 39,999	£16,000
40,000 to 49,999	£24,000
50,000 to 59,999	£32,000
60,000 to 69,999	£40,000
70,000 to 79,999	£48,000
80,000 to 89,999	£56,000
90,000 and over	£64,000

## 6. Other Relevant Fees

<b>Premises</b>	
Theft, loss, etc of premises licence or summary	<b>£10.50</b>
Application for a provisional statement where premises being built, etc	<b>£195.00</b>
Notification of change of name or address	£10.50
Application to vary licence to specify individual as premises supervisor	£23.00
Application for transfer of premises licence	£23.00
Interim authority notice following death etc of licence holder	£23.00
<b>Clubs</b>	
Theft, loss etc of certificate or summary	£10.50
Notification of change of name or alteration of rules of club	£10.50
Change of relevant registered address of club	£10.50
<b>Temporary Events</b>	
Theft, loss etc of temporary event notice	<b>£10.50</b>
<b>Personal</b>	
Theft, loss etc of personal licence	£10.50
Duty to notify change of name or address	<b>£10.50</b>
<b>Other</b>	
Right of freeholder etc to be notified of licensing matters	<b>£21.00</b>

**Licensing Team**  
**Public Protection**  
**Shropshire Council**  
**Shirehall**  
**Abbey Foregate**  
**Shrewsbury**  
**SY2 6ND**

[www.shropshire.gov.uk](http://www.shropshire.gov.uk)  
**0345 678 9026**



**Application to vary a premises licence under the Licensing Act 2003**

**PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST**

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

**You may wish to keep a copy of the completed form for your records.**

**I/We AFC Bridgnorth Ltd.**

*(Insert name(s) of applicant)*

**being the premises licence holder, apply to vary a premises licence under section 34 of the Licensing Act 2003 for the premises described in Part 1 below**

**Premises licence number**

SC/17/03920/LVDPS

**Part 1 – Premises Details**

Postal address of premises or, if none, ordnance survey map reference or description

AFC Bridgnorth

Innage Lane

Post town

Bridgnorth

Postcode

**WV16  
4HS**

Telephone number at premises (if any)

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**Non-domestic rateable value of premises**

**£5,700**

**Part 2 – Applicant details**

**Daytime contact telephone number**

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**E-mail address (optional)**

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## Part 4 Operating Schedule

Please complete those parts of the Operating Schedule below which would be subject to change if this application to vary is successful.

**Provision of regulated entertainment (Please see guidance note 3)**

**Please tick all that apply**

- a) **plays (if ticking yes, fill in box A)**
- b) films (if ticking yes, fill in box B)
- c) indoor sporting events (if ticking yes, fill in box C)
- d) boxing or wrestling entertainment (if ticking yes, fill in box D)
- e) live music (if ticking yes, fill in box E)
- f) **recorded music (if ticking yes, fill in box F)**
- g) performances of dance (if ticking yes, fill in box G)
- h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H)

**It should be noted that historically on occasions the football pitch within the grounds has been used for 'Family Fun Days', Fetes and musical events. Although in the last 3 years none of these have taken place and none are currently planned we would like to be able to run one of these type of events if it was considered viable and that the club would make sufficient profit for it to be worthwhile.**

The club is made up of two buildings. One is purely the changing rooms for football purposes. Both are single floored.

The second building is divided up into two substantial rooms. These are indicated on the attached diagram. There is a main bar room which has a serving area and fixed and movable furniture. There are also male and female toilets accessible from this bar. There is a main entrance door with a window either side. These windows have a small section which opens. You cannot gain access through these windows.

Behind the serving bar is access to a storage room and beer cellar. There is also a rear access door (not used by public)

**Alongside this bar is a function room which also has a main entrance door, there are a total of 6 windows at the front and side of this room. There are of identical design to the bar windows. The function room is accessed from the bar by a double wooden door fitted into the adjoining wall. Here is also access directly from one serving area to another. Within the function room there is also a serving area and both fitted and movable seating. To the rear of the function room is a kitchen area (This has been assessed as 5 star by Council Hygiene Dept). There is a rear exit door from the kitchen which is not used by the public.**

Outside the front doors of both main bar and function room is a patio/courtyard area where it is intended to place outdoor seating to be used as a drinking/smoking area. This off-sales forms part of the application.

**The Football Club is situated on Innage Lane, Bridgnorth. Alongside the function room is the playing surface. The pitch itself is lined by houses in Orchard Close and Victoria Rd. The closest any of these houses/dwellings come to the club is around 50m. Alongside the changing rooms is a car park. Which opens onto Innage Lane. There are houses in Innage Lane. The nearest being around 25 yards from the front entrance to the club bar. There is a house at the rear of the premises which also runs alongside the car park. The surrounding area is predominantly housing. There are 3 schools within 150m of the Football Club (St. Leonards, St Johns and The Endowed School)**

**Provision of late night refreshment (if ticking yes, fill in box I)**

**x**

**Supply of alcohol (if ticking yes, fill in box J)**

**x**

**In all cases complete boxes K, L and M**

A

Plays Standard days and timings (please read guidance note 8)			<u>Will the performance of a play take place indoors or outdoors or both – please tick</u> (please read guidance note 4)	Indoors	<input type="checkbox"/>
Day	Start	Finis h		Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Mon			<u>Please give further details here (please read guidance note 5)</u>		
Tue					
Wed			<u>State any seasonal variations for performing plays</u> (please read guidance note 6)		
Thur					
Fri			<u>Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list (please read guidance note 7)</u>		
Sat					
Sun					

**B**

Films Standard days and timings (please read guidance note 8)			<u>Will the exhibition of films take place indoors or outdoors or both – please tick (please read guidance note 4)</u>	Indoors	<input type="checkbox"/>			
				Outdoors	<input type="checkbox"/>			
				<b>Both</b>	<input type="checkbox"/>			
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 5)					
Mon								
Tue								
Wed						<u>State any seasonal variations for the exhibition of films (please read guidance note 6)</u>		
Thur								
		f						
Fri						<u>Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list</u> (please read guidance note 7)		
Sat								
Sun								

Indoor sporting events Standard days and timings (please read guidance note 8)			<u>Please give further details</u> (please read guidance note 5)	
Day	Start	Finish		
Mon			<u>State any seasonal variations for indoor sporting events</u> (please read guidance note 6)	
Tue				
Wed				
Thur				<u>Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list (please read guidance note 7)</u>
Fri				
		f		
Sat				
Sun				

**D**

Boxing or wrestling entertainments Standard days and timings (please read guidance note 8)			<u>Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick (please read guidance note 4)</u>	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				<b>Both</b>	<input type="checkbox"/>
Day	Start	Finish	<p><b><u>Please give further details here</u></b> (please read guidance note 5)</p> <p><b><u>State any seasonal variations for boxing or wrestling entertainment</u></b> (please read guidance note 6)</p> <p><b><u>Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list</u></b> (please read guidance note 7)</p>		
Mon					
Tue					
Wed					
Thur					
		f			
Fri					
Sat					
Sun					

Live music Standard days and timings (please read guidance note 8)			<b>Will the performance of live music take place indoors or outdoors or both – please tick</b> (please read guidance note 4)	Indoors	<input type="checkbox"/>	
Day	Start	Finis h		Outdoors	<input type="checkbox"/>	
				Both	X <input type="checkbox"/>	
Mon	11.00	23.30	<b>Please give further details here</b> (please read guidance note 5) We would like to be able to provide amplified live music to be performed within the premises and on occasions outside within the parameters marked in red. Plan B. Due to the size of the club any bands containing more than 4 musicians would be impossible. Normally the entertainment would consist of one vocalist. It is anticipated that there would be no more than 10 live music events in a calendar year. Within the premises these would not continue after 23:30pm.			
Tue	11	23.30				
Wed	11	23.30		<b>State any seasonal variations for the performance of live music (please read guidance note 6)</b> <b>Live music will only be performed outside the premises during the summer months.</b>		
Thur	11	23.30				
Fri	11	24.00				
Sat	11	00.30		<b>Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list (please read guidance note 7)</b> <b>Live music within the premise will only take place prior to 11:30pm. Outside the premises (following committee decision) it is requested that live music be permitted until 11pm however it is our intention to terminate live performances at 9pm.</b>		
Sun	11	23.30			<b>It has been agreed that there will be no more than 5 incidents of live music taking place outside the premises through the summer months</b>	

Recorded music Standard days and timings (please read guidance note 8)			<u>Will the playing of recorded music take place indoors or outdoors or both – please tick</u> (please read guidance note 4)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	X <input type="checkbox"/>
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 5) Recorded music will be played within the premises by means of a Juke box and we regularly have functions whereby a DJ will be employed to play recorded music as appropriate. We currently have two small speakers outside the premises connected to the juke box only. They are operated from within and can be turned and volume controlled from the bar. We not be playing music outside after 11pm.  <u>State any seasonal variations for the playing of recorded music</u> (please read guidance note 6)       <u>Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list</u> (please read guidance note 7) <b>The playing of recorded music will not be allowed after 23:00hrs from Monday to Thursday.</b> <b>The playing of recorded music within the premises only is requested to be extended to 24:00hrs. This will be for functions only on a Friday, Saturday or Sunday.</b>		
Mon	11	23			
Tue	11	23			
Wed	11	23			
Thur	11	23			
Fri	11	24.			
Sat	11	00.30			
Sun	11	23.30			



<b>Performances of dance</b> <b>Standard days and timings (please read guidance note 8)</b>			<b>Will the performance of dance take place indoors or outdoors or both – please tick</b> (please read guidance note 4)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
<b>Day</b>	<b>Start</b>	<b>Finish</b>	<b><u>Please give further details here</u></b> (please read guidance note 5)		
Mon					
Tue					
<b>Wed</b>			<b><u>State any seasonal variations for the performance of dance</u></b> (please read guidance note 6)		
<b>Thur</b>					
		f			
<b>Fri</b>			<b><u>Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list</u></b> (please read guidance note 7)		
<b>Sat</b>					
<b>Sun</b>					

H

<b>Anything of a similar description to that falling within (e), (f) or (g)</b> Standard days and timings (please read guidance note 8)			Please give a description of the type of entertainment you will be providing.  <b>Although nothing is currently planned we would like to have the capacity to arrange functions on the football pitch during the summer months (June – August) Previously there have been musical events, fetes and family fun days. This is the kind of event we may consider.</b>		
<b>Day</b>	<b>Start</b>	<b>Finis h</b>	<u>Will this entertainment take place indoors or outdoors or both – please tick</u> (please read guidance note 4)	Indoors	<input type="checkbox"/>
Mon	11	23:00		Outdoors	<input type="checkbox"/>
				Both	<input checked="" type="checkbox"/>
Tue	11	23:00	<u>Please give further details here</u> (please read guidance note 5) There may be the necessity for amplified music to be played but this would not be allowed after 11pm.		
Wed	11	23:00			
Thur	11	23:00	<u>State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g)</u> (please read guidance note 6) There is no intended events. There would be no more than two events per calendar year.		
Fri	11	24:00			
Sat	11	00:30	<u>Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list</u> (please read guidance note 7) No		
Sun	11	00:30			

<b>Late night refreshment</b> Standard days and timings (please read guidance note 8)			<b>Will the provision of late night refreshment take place indoors or outdoors or both – please tick (please read guidance note 4)</b> N/A	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	X <input type="checkbox"/>
<b>Day</b>	<b>Start</b>	<b>Finish</b>	<b><u>Please give further details here</u></b> (please read guidance note 5)		
<b>Mon</b>					
<b>Tue</b>					
<b>Wed</b>			<b><u>State any seasonal variations for the provision of late night refreshment</u></b> (please read guidance note 6)		
<b>Thur</b>					
<b>Fri</b>	<b>11</b>	<b>24:00</b>	<b><u>Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list</u></b> (please read guidance note 7)		
<b>Sat</b>	<b>11</b>	<b>00:30</b>	<b>New Year's Eve until 01:00hrs</b>		
<b>Sun</b>	<b>11</b>	<b>00:30</b>			

J

<b>Supply of alcohol Standard days and timings (please read guidance note 8)</b>			<b>Will the supply of alcohol be for consumption – please tick (please read guidance note 9)</b>	<b>On the premises</b>	<input type="checkbox"/>			
				<b>Off the premises</b>	<input type="checkbox"/>			
				<b>Both</b>	X <input type="checkbox"/>			
<b>Day</b>	<b>Start</b>	<b>Finish</b>	<b><u>State any seasonal variations for the supply of alcohol (please read guidance note 6)</u></b> None					
Mon	11	23						
Tue	11	23						
Wed	11	23						
Thur	11	23				<b><u>Non-standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list</u></b> (please read guidance note 7) No		
Fri	11	23.30						
Sat	11	00.30						
Sun	11	23.30						

K

**Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 10).**  
**None. We are ‘family friendly’ and welcome children. We do not intend to have any activities that compromise children.**

We have bingo on a Thursday evening (pre-COVID) This takes place in the function room and children are not allowed. We also have one gaming machine. This again is out of bounds to children. All our staff/committee are fully educated into the Licensing rules around the gaming machine. This machine is correctly licenced.

L

<b>Hours premises are open to the public Standard days and timings (please read guidance note 8)</b>			<b><u>State any seasonal variations</u></b> (please read guidance note 6)
<b>Day</b>	<b>Start</b>	<b>Finish</b>	
Mon	11	23.30	
<b>Tue</b>	<b>11</b>	<b>23.30</b>	
Wed	11	23.30	
Thur	11	23.30	
<b>Fri</b>	<b>11</b>	<b>00.00</b>	<b><u>Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list</u></b> (please read guidance note 7)
Sat	11	01.00	
<b>Sun</b>	<b>11</b>	<b>24</b>	

**Please identify those conditions currently imposed on the licence which you believe could be removed as a consequence of the proposed variation you are seeking.**

**Suggest removal from annex 2 the following as we believe these are inadequate and/or unenforceable.**

General – 1. We will ensure that senior staff are always on site  
 2. We will be open to input from experienced sources to make sure objectives are met.

**Prevention of Crime and disorder;**

1. **We will monitor the number of patrons entering premises.**
2. **Anyone under the influence of excess alcohol will be refused service and removed from premises. The Police will be called if required.**

Prevention of Public nuisance

During periods of live entertainment where live music is played ie Karaoke all doors and windows must be kept closed.

3. Recorded and live music must be inaudible (as cited in the Good Practice Guide on the control of noise from pubs and clubs published by the Institute of acoustics 2003) within 1m from façade of the nearest sensitive receptor.

**Protection of children from harm;**

**Challenge 25 policy to be enforced.  
A refusal book to be kept.**

Please tick as appropriate

- I have enclosed the premises licence X
- I have enclosed the relevant part of the premises licence**

If you have not ticked one of these boxes, please fill in reasons for not including the licence or part of it below

**Reasons why I have not enclosed the premises licence or relevant part of premises licence.**

Licence attached

**M** Describe any additional steps you intend to take to promote the four licensing objectives as a result of the proposed variation:

**a) General – all four licensing objectives (b, c, d and e) (please read guidance note 11)**

**For events with over 500 persons in attendance (other than football matches) there will be an event management plan available to responsible authorities at the event and on request at least 4 weeks prior to the event, and will include;**

- 1. Full risk assessment**
- 2. Security plan**
- 3. Lost child policy**
- 4. Emergency contingency plan**
- 5. Noise management plan**

**There will be one SIA qualified staff to guests on a ratio of 1 – 200 during opening hours, who will control the number of guests by an auditable clicker system (record numbers of attendees during opening hours) and complete people and bag searches for events with over 500 people in attendance (other than football matches)**

**A maximum of 2 events shall be held per calendar year (other than football matches) where there are more than 500 persons present.**

#### **b) The prevention of crime and disorder**

There will be a zero tolerance drugs policy. All persons caught using drugs will be ejected. Any drugs that come in to our possession will be recorded and securely retained. Police will be informed and all items handed to them at the earliest opportunity.

A fully functioning CCTV system which is of sufficient standard will be maintained both within and outside the premises. It will be capable of retaining footage for at least 30 days.

A challenge 25 policy will be adopted to ensure alcohol is only sold to persons of legal age. Alcohol will not be sold to persons who are deemed to be drunk.

A book will be maintained of persons who have been refused service and the reason why. This will be available to examination.

A senior member of the committee will be on site during any functions to ensure all objectives are met. A risk assessment will be carried out together with persons who have booked the premises to ensure numbers are manageable and control can be maintained at all time.

All efforts will be made to ensure persons using our premises behave in an orderly manner. Signage will be placed to encourage customers to leave quietly to reduce noise inconvenience to our neighbours.

We will join any Pub watch or similar initiatives to ensure inappropriate or potentially dangerous customers are denied entry to the premises.

#### **c) Public safety**

**Any persons taking drinks outside of the area directly outside the bar (towards football pitch) will have to use a plastic glass.**

**First aid equipment will be available on site and maintained to a high standard.**

**A defibrillator is fitted on site.**

**Exterior lighting is fitted at the premises to cover the patio drinking area. This lighting also covers the entry to the premises. The car park is also covered by lighting enabling easy safe access to taxi's.**

**We are currently in the process of installing disabled access via a ramp to the bar area. This is through a grant from the Football Foundation. Work has currently started on this project.**

**The club has a maximum capacity (both rooms) of 150 people. This will be enforced. Should numbers reach the legal level the front entrance can be secured by padlock to prevent further access.**

**Numbered tickets will be provided for larger functions.**

**The premises is fitted with a fire alarm system. Due to the premises being owned by Bridgnorth Council they carry out regular checks on the fire alarm, Legionella issues and all other safety issues. If issues are identified we will rectify the problem. This is then checked by the Council to ensure compliance.**

#### **d) The prevention of public nuisance**

**We are very conscious that we are situated in a residential area. We are committed to causing as little disruption as possible to our neighbours**  
**There will be no live music externally after 9:00pm and no regulated entertainment externally after 11pm.**

**All windows and doors will be shut from 23:00 except for access or egress during periods and 21:00 during periods of regulated entertainment. All lighting will be turned off when customers have safely left the premises.**

**Window blinds will also be drawn after 21:00hrs to reduce light/noise pollution. We have regular two weekly bin collections to remove all refuse from site.**

#### **e) The protection of children from harm**

No unaccompanied children will be allowed on the premises, a parent or guardian must be present at all times.  
 Any entertainment deemed unsuitable for children will only take place in a secured room to which access is monitored.  
 A Challenge 25 Policy is currently in use at the club and will be maintained. All staff have been instructed in this area. A record of any relevant incidents will be kept and available for examination. There is signage up indicating this policy.  
 No persons under 18 years will be allowed to use the Fruit Machine.  
 Any persons found to be legally purchasing alcohol and then supplying to a child will be asked to leave.

**Checklist:**

Please tick to indicate agreement

- I have made or enclosed payment of the fee; or x  
 I have not made or enclosed payment of the fee because this application has been made in relation to the introduction of the late night levy.
- I have sent copies of this application and the plan to responsible authorities and others where applicable. x
- I understand that I must now advertise my application. x
- I have enclosed the premises licence or relevant part of it or explanation. x
- I understand that if I do not comply with the above requirements my application will be rejected. x

**IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.**

**Part 5 – Signatures (please read guidance note 12)**

Signature of applicant (the current premises licence holder) or applicant's solicitor or other duly authorised agent (please read guidance note 13). If signing on behalf of the applicant, please state in what capacity.

<b>Signature</b>	Mark Weale
<b>Date</b>	25/03/21
<b>Capacity</b>	Chairman

Where the premises licence is jointly held, signature of 2nd applicant (the current premises licence holder) or 2nd applicant's solicitor or other authorised agent (please read guidance note 14). If signing on behalf of the applicant, please state in what capacity.

<b>Signature</b>	
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Date	
Capacity	

**Contact name (where not previously given) and address for correspondence associated with this application (please read guidance note 15)**

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<b>Post town</b>	-----	<b>Post code</b>	-----
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<b>Telephone number (if any)</b>	-----
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**If you would prefer us to correspond with you by e-mail, your e-mail address (optional)**

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#### Notes for Guidance

This application cannot be used to vary the licence so as to extend the period for which the licence has effect or to vary substantially the premises to which it relates. If you wish to make that type of change to the premises licence, you

**should make a new premises licence application under section 17 of the Licensing Act 2003.**

1. You do not have to pay a fee if the only purpose of the variation for which you are applying is to avoid becoming liable for the late night levy
2. Describe the premises. For example, the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place of consumption of these off-supplies of alcohol, you must include a description of where the place will be and its proximity to the premises.
3. In terms of specific regulated entertainments please note that:
  - Plays: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500.
  - Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
  - Indoor sporting events: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.
  - Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
  - Live music: no licence permission is required for:
    - a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.
    - a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
    - a performance of amplified live music between 08.00 and 23.00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
    - a performance of amplified live music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
    - a performance of amplified live music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.
  - Recorded Music: no licence permission is required for:
    - any playing of recorded music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
    - any playing of recorded music between 08.00 and 23.00 on

any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.

- any playing of recorded music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.
- **Dance: no licence is required** for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. **However, a performance which amounts to adult entertainment remains licensable.**
  - Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
    - any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
    - any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider;
    - any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and
    - any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.
4. Where taking place in a building or other structure please tick as appropriate (indoors may include a tent).
  5. **For example state type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.**
  6. **For example (but not exclusively), where the activity will occur on additional days during the summer months.**
  7. **For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.**
  8. **Please give timings in 24 hour clock (e.g. 16.00) and only give details for the days of the week when you intend the premises to be used for the activity.**
  9. **If you wish people to be able to consume alcohol on the premises, please tick 'on the premises'. If you wish people to be able to purchase alcohol to consume away from the premises, please tick 'off the premises'. If you wish people to be able to do both, please tick 'both'.**
  10. **Please give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups or the presence of gaming machines.**
  11. **Please list here steps you will take to promote all four licensing objectives together.**
  12. **The application form must be signed.**
  13. **An applicant's agent (for example solicitor) may sign the form on their**

**behalf provided that they have actual authority to do so.**

- 14. Where there is more than one applicant, each of the applicants or their respective agents must sign the application form.**
- 15. This is the address which we shall use to correspond with you about this application.**

# Licensing Act 2003 Public Site Notice

Notice is Hereby Given that I/We

Of (This is

have made an application for a variation to a premises licence/club premises certificate held at:

Innag

For the following days/hours:

	Licensable Activities		Opening Hours	
	From:	To:	From:	To:
Monday	11.00	23:00	11.00	23.30
Tuesday	11.00	23.00	11.00	23.30
Wed	11.00	23.00	11.00	23.30
Thurs	11.00	23.00	11.00	23.30
Friday	11.00	23.30	11.00	24.00
Sat	11.00	00.30	11.00	01.00
Sun	11.00	24.00	11.00	00.30

Or alterations to conditions, site plans as follows:

To extend  
with live

Any persons wishing to make comments must do so in writing to the Licensing Team, Shropshire Council, Shirehall, Abbey Foregate, Shrewsbury, SY2 6ND or eMail [licensing@shropshire.gov.uk](mailto:licensing@shropshire.gov.uk) within 28 days from the date of this notice. Applications can be viewed during normal office hours at the above address ([www.shropshire.gov.uk](http://www.shropshire.gov.uk)).

Dated

It is an offence under Section 158 of the Licensing Act 2003, knowingly or recklessly to make a false statement in connection with an application and the maximum fine for which a person is liable on summary conviction for the offence is unlimited.